



Ambasciata d'Italia
Washington

NOTICE OF CALL FOR PROPOSAL

CALL FOR PROPOSAL FOR THE AWARD OF TECHNICAL ASSISTANCE SERVICES TO THE EMABASSY'S SINGLE PROJECT MANAGER

With this notice, the Embassy of Italy in the U.S.A. intends to carry out a preliminary market survey aimed at identifying expressions of interest from professional technicians in the construction and technical sectors in general, including architects, engineers, and professionals from various technical fields, who are interested in providing consultancy and technical assistance services to the Single Project Manager in all activities related to the awarding of design, execution, and supervision services necessary for the implementation of the interventions in question.

All interested parties meeting the requirements set out in this notice may submit an expression of interest for the assignment in question, in compliance with the principles of non-discrimination, equal treatment, proportionality, and transparency.

1.Addressees

The call is addressed to professional technicians in the construction and technical sectors in general, including architects, engineers, and professionals from various technical fields who possess the necessary qualifications to operate in the United States market, as well as the requirements, experience, professional standing, and technical and financial capacity required for the assignment in question.

2.Subject of the contract

The requested services, which form the subject of the contract, concern technical support assistance to the Single Project Manager in all phases related to the interventions in question, including administrative requirements as well as supervision, coordination, and verification of design and works supervision.

The services specifically include:

- a) Preparation of technical reports and documentation related to the various phases of design, execution, and testing of the works to be carried out;
- b) Participation in technical meetings, proposed by the professional and/or by the Embassy, related to the projects the Client intends to implement;
- c) Assistance to the Embassy in relations with the various sector professionals involved in the implementation of the interventions;

- d) Assistance to the Single Project Manager in the evaluation of participating companies and of the proposals and quotations submitted by them;
- e) Periodic reporting to the Embassy on the progress of the works;
- f) Review of design and financial proposals submitted by companies, and assistance in the phases of award, execution, and testing of the works.

3. Duration

Pursuant to the Italian Ministerial Decree n.192/2017 and Directive 2014/24/EU, a contract may subsequently be stipulated with one or more selected professionals for the project, execution and completion of the following works:

- 1) **REPLACEMENT OF THE VIDEO SURVEILLANCE SYSTEM:** complete replacement of the video surveillance system of the premises, which, although updated over the years, dates back to the time of the building's construction in the early 2000s.
- 2) **CREATION OF A SECURITY ZONE FOR THE CONSULAR SECTION:** construction of a security zone with installation of the related devices (e.g., metal detector/bag scanner) in order to restore the entrance reserved for users of the consular chancery.
- 3) **WATERPROOFING WORKS ON THE BUILDING ROOF:** restoration of the waterproofing of the building's roof, also improving its level of thermal insulation and energy efficiency, given the numerous incidents of water infiltration, especially during adverse weather conditions. The rubber membrane covering the two roof sections (consisting of two separate blocks joined by a central dome) is in a state of wear such that it no longer ensures proper waterproofing of the building.
- 4) **FUNCTIONALITY OF THE BUILDING'S HEATING AND COOLING SYSTEM:** the building's heating and cooling system, in operation for over 25 years, is subject to continuous maintenance and repair interventions, often on an emergency basis. Given the numerous structural deficiencies of the system and its various technical components that have emerged over the years, a complete overhaul is necessary to ensure proper operation and improve efficiency, achieving significant cost savings.

4. Purpose

This notice is to be understood as a purely preliminary, non-binding procedure for the Embassy, aimed at collecting expressions of interest from interested parties. Expressions of interest received, including the required information, shall not in any way be binding on the Embassy of Italy. Participating parties shall not acquire any preferential position in relation to the Embassy's future decisions.

5. Guarantees accompanying the expression of interest

Participants in this selection must not be in any of the exclusion conditions provided for

by Articles 94 and 95 of the Italian Legislative Decree 36/2023 (as attached) and must possess the technical and professional capacity requirements as evidenced by their curriculum vitae.

5.a) To guarantee possession of the required requirements, the expression of interest must be accompanied by:

- Appropriate professional qualification demonstrated by registration in professional registers or official lists within the scope of the respective professional competencies defined by the applicable local legal system, as well as licenses and certificates issued by the competent U.S. Authorities to operate in the sector throughout the United States;
- Professional curriculum demonstrating at least 10 years of experience in the relevant sector within the United States;
- Preferential consideration will be given to prior assignments and completion, in the last ten years, of professional services related to design and coordination of maintenance and restoration works, as well as certified professional experience in the security sector;

5.b) Applicants must also sign the declarations contained in the attached **Annexes 1 and 2** related, among other things, to the following:

- That the company and/or its owner have not been declared insolvent by a Court and have no pending legal proceedings;
- Absence of convictions for offenses related to professional conduct or financial crimes;
- Compliance with the payment of taxes, duties, or other mandatory payments of any kind, in accordance with the legislation in force in the country of residence.

6. Submission of the expression of interest

The expression of interest, accompanied by the documents referred to in point 5.a), the declarations required in point 5.b), including Annexes 1 and 2 duly completed and signed, and a copy of a valid identity document of the signatory, must be submitted by **May 8th 2026, at 5pm (DC Time)**, via email to the address of the Administrative Office of the Embassy of Italy in Washington, D.C., amm.washington@esteri.it with the subject line: **“Exploratory notice of expression of interest for the conclusion of a contract for support to the Single Project Manager.”**

Expressions of interest shall be excluded if they are:

- received after the above deadline;

- incomplete with regard to the identification details of the economic operator, its contact information, or its professional requirements;
- submitted by economic operators whose position or function is incompatible with the assignment.

7. Use of expressions of interest

This Embassy is in no way bound to proceed with the awarding of any assignment and also reserves the right to award any subsequent assignments to one or more professionals selected for the aforementioned interventions.

The publication of this call does not entail any specific obligation on the part of the Embassy or any obligation to award assignments, nor does it grant any right to interested parties to submit offers or to receive any service from the Embassy.

This Embassy reserves the right to interrupt the procedure at any time, for reasons within its exclusive competence, without the applicants being entitled to make any claims.

This Embassy reserves the right to verify the truthfulness of the declarations made and to request interested parties participating in the selection to complete or clarify the content of what has been submitted or declared, in compliance with the principle of equal treatment.

For any request of additional information please write to:

amm.washington@esteri.it (with silvia.buosi@esteri.it in copy)

This notice is published on the institutional website of the Embassy <https://ambwashingtondc.esteri.it/en/amministrazione-trasparente> and on the website of the Ministry of Foreign Affairs and International Cooperation.

Washington, April 17th 2026

Coordinator for Administrative Affairs

Maria Chirilli