



Embassy of Italy
Washington

SINGLE REQUIREMENTS DOCUMENT

All required information must be entered by the economic operator, unless specifically indicated

PART I:

PART I: SPONSORSHIP PROCESS AND SPONSEE INFORMATION

Identity of the Client	
Name:	<i>Embassy of Italy in Washington</i>
Title or brief description of the contract:	<i>Sponsorship of activities organized on the occasion of the 2026 edition of Italy's National Day, and for other possible activities of the Promotional Program</i>

PART II: INFORMATION ON THE CONTRACTOR

A. Identification data of the Contractor	
Name:	
National identification number, if applicable (Tax ID number, registration ...)	
Mailing address:	
Contact person:	
Phone:	
e-mail:	
(website) (if available):	

B. Any representatives of the economic operator	
Complete name	
Date and place of birth	
Position / title to act	
Mailing address:	
Phone:	
E-mail:	
If necessary, provide details on representation (form, scope, purpose):	

PART III: GROUNDS FOR EXCLUSION

A: Reasons related to criminal convictions

Those who have been convicted, with a final penal sentence, in Italy or in the country where the contract is carried out are excluded from participation in the selection, for one or more of the following reasons: (1) participation in a criminal organization; (2) corruption; (3) fraud; (4) terrorist crimes or offenses related to terrorist activities; (5) money laundering or terrorist financing; (6) child labor and other forms of human trafficking; (7) any other offense resulting from the inability to contract with the public administration. The relevant situations for exclusion are those provided for by Italian law, as well as:

- - in the Member States of the European Union, the situations indicated in the internal legislation that transposed Article 57 of Directive 2014/24/EU;
- - in countries not belonging to the European Union, the equivalent situations provided for by local criminal legislation.

Not excluded are the economic operator or a member of its management or supervisory bodies or whoever has powers of representation, decision or control who have not been condemned for one of the reasons indicated above, with a final judgment delivered no more than five years makes, or after which an exclusion period established in the sentence is still applicable.

B: Reasons related to the payment of taxes or social security contributions

The economic operator has fulfilled all the obligations related to the payment of taxes or social security contributions, in the country where it is established, in Italy and in the country where the contract is carried out.

C: Reasons related to insolvency, conflict of interest or professional misconduct

The economic operator has not violated, as far as it is aware, obligations concerning health and safety at work, environmental, social and labor law.

The economic operator is not in any of the following situations and is not subjected to a procedure for ascertaining one of the following situations:

- a) bankruptcy, insolvency proceedings, liquidation, arrangement with creditors or other similar situations
- b) has ceased its activities
- 3) the economic operator has not been guilty of serious professional misconduct
- 4) the economic operator has not entered into agreements with other economic operators intended to distort competition
- 5) the economic operator is not aware of any conflict of interest related to his participation in this assignment
- 6) the economic operator or a company connected to him has not provided a technical counsel to the Client or has otherwise participated in the preparation of the award procedure
- 7) the economic operator has not already had experience of early termination of a previous public tender, nor have any damages or other penalties already been imposed in relation to a previous public contract
- 8) the economic operator confirms:

- a) not to have been seriously guilty of false declarations in providing the information required to verify the absence of reasons for exclusion or the respect of the selection criteria,
- b) not having hidden such information,
- c) have been able to transmit without delay the additional documents requested by a Client,
- d) not to have attempted to unduly influence the decision-making procedure of a Client, not to have attempted to obtain confidential information that may give it undue advantages in the procedure, not to have provided misleading information that may have a significant influence on the decisions concerning the procedure of contract.

D: Exclusion reasons provided for by Italian legislation and equivalent situations provided for by the law of the country where the contract is carried out

The economic operator is not in any of the following situations:

- 1) there are grounds for forfeiture, suspension or prohibition envisaged by the antimafia legislation
- 2) is subject to infiltration of organized crime
- 3) was subject to the prohibition of the exercise of the activity or to another sanction that involves the prohibition to contract with the public administration
- 4) is registered in the computerized record kept by the Italian Anti-Corruption Authority for having presented false declarations or false documentation for the purpose of issuing the qualification certificate, for the period during which the registration continues;
- 5) violated the ban on fiduciary registration
- 6) respects the rules to the right to work of disabled people
- 7) if he has been the victim of extortion offenses committed by organized crime or by those who wanted to facilitate the activity of organized crime and does not have a case of necessity or self-defense, he reported the facts to the judicial authority
- 8) is in relation to another participant in this procedure, in a control situation or in any relationship, even de facto
- 9) has concluded employment or self-employment contracts and, in any case, has assigned tasks to former employees of the Client who have ceased their employment relationship for less than three years and who in the last three years of service have exercised authoritative or negotiating powers for the Client with respect to the same economic operator (pantoufle or revolving door)

PART IV: SELECTION CRITERIA

The economic operator meets all the selection criteria required in the documentation for the selection procedure

PART V: FINAL DECLARATIONS

The undersigned formally declares that the information reported in parts II to IV is true and correct and that the undersigned is aware of the consequences, including those of criminal nature, of a serious false declaration, provided for by Italian law and by local law.

The undersigned hereby certifies the absence of the reasons for exclusion set forth in Part III and the possession of the requirements referred to in Part IV.

The undersigned formally authorizes the Client, referred to in Part I, to carry out checks with the competent local authorities on the truthfulness of the declarations made regarding the requirements.

I/we the undersigned accept, without reservations or exceptions, the provisions and conditions set out in the Public Notice, in Annex 1.

(Place and date)

(Signature)
(Position or Title to act)