

AS A COURTESY TO THOSE WAITING IN LINE, AND IN ORDER TO AVOID BEING SENT TO THE BACK,

**PRIOR TO APPROACHING THE WINDOW,**

HAVE YOUR DOCUMENTATION IN THE FOLLOWING ORDER:

1. **APPLICATION FORM** completely and legibly filled out
2. **PHOTO** with white background
3. **VALID PASSPORT** plus 1 copy of the page with photograph and expiration date. The passport or travel document must be valid **at least three months after** the visa expiration date. Please make sure the passport is no older than 10 years and has at least two blank pages to affix the visa.
4. Original plus 1 copy of **PERMANENT RESIDENCE CARD** OR other **US IMMIGRATION DOCUMENT** allowing re-entry into the United States (e.g., valid long-term US visa, Advanced Parole, etc.). **The US Residence permit or visa should be valid at least three months beyond the intended departure from the Schengen territory.**  
**International students** must submit original and copy of F-1 Visa and valid re-entry ("travel") signature on I-20. Please provide copy of old passport if US visa is affixed there.
5. confirmed **ROUND-TRIP FLIGHT RESERVATION** showing the **complete** itinerary. If you visit more than one Schengen country, provide means of transportation between countries.
6. proof of **MEDICAL INSURANCE** for the entire period of travel in the Schengen area with a minimum coverage of **30,000 Euro (or \$50,000) for hospitalization, emergencies, evacuation and repatriation. Not required for EU citizens' family members, if they have proof of the relationship.**
7. **PROOF OF SUITABLE ACCOMMODATION** for the entire duration of the trip and for all the countries you intend to visit. Please provide one of the following:
  - Confirmed hotel** reservations with name and address of hotels, name and number of guests, duration of stay. For cruises or other organized trips, provide official itinerary or vouchers with places visited, number of days in each location, and type of accommodation; **OR**
  - Host declaration** duly filled out, dated and signed by the host and accompanied by copy of hosts' ID and, when needed, copy of a valid Permesso di soggiorno (Residence Permit);
8. **PROOF OF FINANCIAL MEANS. Applicants** must submit **the three most recent bank statements from a US banking institution**; **dependents** must submit relevant documentation of parent sponsoring the trip with an **Affidavit of Support** (dependent's birth certificate, parent's ID, parent's most recent bank statement). The financial requirements may also be satisfied by a Bank Guarantee (**Fidejussione Bancaria**) submitted in original plus copy by the host in Italy.
9. **EMPLOYMENT VERIFICATION**
10. **VISA FEE (non refundable).** **Money Orders or Cashier's checks**, payable to the Embassy of Italy in Washington D.C., with applicant's name and address as the remitter; or Cash in the **exact** amount. Personal checks and credit cards **are not accepted**. Verify the current fee on our website

**VERIFY THE DOCUMENTATION REQUIRED FOR YOUR VISA ON THE BULLETIN BOARD OR AT:**

**[HTTP://VISTOPERITALIA.ESTERI.IT/HOME.ASPX](http://vistoperitalia.esteri.it/home.aspx); E-MAIL: [VISTI.WASHINGTON@ESTERI.IT](mailto:VISTI.WASHINGTON@ESTERI.IT)**