



EMBASSY OF ITALY
Washington

NOTICE

CALL FOR PROPOSALS BY CONTRACTOR COMPANIES FOR THE ADJUDICATION OF MAINTENANCE SERVICES FOR THE RESIDENCE OF THIS EMBASSY OF ITALY

The Embassy of Italy in Washington, D.C. issued a call for proposals by maintenance companies to provide petite maintenance services at the Residence of this Embassy. The contract will start January 1, 2019 and will end December 31, 2019

Recipients

This call for proposals is aimed to maintenance companies that meet the requirements described above, and that have the expertise, and the technical and management resources to enter such agreement.

Purpose

This call for proposals is aimed to start a constructive dialogue with all interested maintenance companies. At this stage, statements of interest submitted with the requested data will not be considered as binding for the Embassy Administration. Maintenance companies that submit statements of interests will not gain preferred placement position in the decision making process of the Embassy Administration.

Requirements

As a guarantee of sound business practices in the field of maintenance, in the statement of interest companies must include the following documentation:

- Membership in professional organizations based on the company's expertise and qualifications, and authorization issued by the competent U.S. local authorities to operate;
- Professional capabilities and sound business practice in the maintenance field in the United States;
- Financial statements and business plan.

Additional statements required

- Statement that the maintenance company has not been declared insolvent by a court ruling and that it does not have pending legal proceedings;
- Statement of no convictions against the company for professional conduct and for financial crimes;

-Declaration that the company has fulfilled its duties with regards to payment of taxes, dues, and/or any other mandatory payments, in accordance with current legislation in the country of residence.

How to Submit a Statement of Interest

The statement of interest with the attached “modello A”, together with the required statements and declarations outlined above, must be received in an envelope, sealed and countersigned on the closing flaps, by courier or other means, no later than 2pm on October 31, 2018 at the following address: Embassy of Italy, 3000 Whitehaven St. NW, Care of: Administration, Washington, D.C. 20008. On the envelope, please print: CALL FOR PROPOSALS FOR MAINTENANCE SERVICES.

Washington, october 16, 2018