Embassy of Italy
Washington

NOTICE

CALL FOR PROPOSALS FOR BUILDING FACILITY MANAGEMENT FOR THE RESIDENCE OF THE ITALIAN AMBASSADOR

The Embassy of Italy in Washington, D.C. issued a bid for the building facility management of the Residence of this Embassy.
The contract will start January 1st, 2023 and will end December 31st, 2023.

Recipients
This call for proposals is aimed to management Companies that meet the requirements described above, and that have the expertise, and the technical and management resources to enter such agreement.

Purpose
This call for proposals is aimed to start a constructive dialogue with all interested maintenance companies. At this stage, statements of interest submitted with the requested data will not be considered as binding for the Embassy Administration. Companies that submit statements of interests will not gain preferred placement position in the decision making process of the Embassy Administration.

Requirements
As a guarantee of sound business practices in the field of management, in the statement of interest companies must include the following documentation:
• Authorization issued by the competent U.S. local authorities to operate;
• Professional capabilities and sound business practice in the maintenance field in the United States;
• Financial statements and business plan.

Additional statements required
-Statement that the maintenance company has not been declared insolvent by a court ruling and that it does not have pending legal proceedings;
-Statement of no convictions against the company for professional conduct and for financial crimes;
-Declaration that the company has fulfilled its duties with regards to payment of taxes, dues, and/or any other mandatory payments, in accordance with current legislation in the country of residence.

How to Submit a Statement of Interest

The statement of interest, together with the required documentation outlined above and with the attached form (annex 1) fully completed, must be received in an envelope, sealed and countersigned on the closing flaps, by courier or other means, no later than 2pm on November 2nd, 2022 at the following address:

Embassy of Italy, 3000 Whitehaven St. NW, Care of: Administration, Washington, D.C. 20008. On the envelope, please print: CALL FOR PROPOSALS FOR BUILDING FACILITY MANAGEMENT FOR THE RESIDENCE OF THE ITALIAN AMBASSADOR.

Washington, October 19th, 2022

Annex 1

ID card to be attached

Name (First and Last)			
born in			
resident in		*City*	
in the role of			
the business located in			
telephone		*Fax*	
e-mail		*web*	

Declares under his/her responsibility:

a. That they are not in a status of bankruptcy, liquidation, closure of activities, or composition with creditors or in any other analogous condition and that no proceedings leading to same are currently under way;
b. That they have not been declared insolvent by a Court in a determination other than a decision of bankruptcy that entails, in compliance with U.S. legislation, the partial or total incapacitation to manage or dispose of assets;
c. That there are no pending proceedings to verify a state of insolvency that may lead, in compliance with federal, state or local legislation, to a declaration of bankruptcy or to any other condition entailing the partial or total incapacitation to manage or dispose of assets;
d. That they have not been convicted by a court of any crimes against professional conduct or of financial crimes; this affidavit must be provided also for all company management and experts and for all employees that will be used;
e. That they have not been in the past and are not presently in default with social security contributions and other benefits due employees under U.S. law;
f. That they have not been in the past and are not presently in default with tax and fee obligations of any nature;
g. That they have not been convicted of financial crimes or professional misconduct;
h. That they do not use child labor and/or other forms of trafficking in human beings.

Date, _____

Signature of
Holder or Legal Representative

_____.